

APPLICATION FOR PICNIC PERMIT

Forest Preserve District of DuPage County
 PO Box 5000, Wheaton, IL 60189-5000
 3S580 Naperville Road, Wheaton, IL 60187-8761
 Tel: (630) 933-7248 Fax# (630) 933-7217

Permit Number _____

If applying by mail, please return the completed application and fee to the above address. Permits may be obtained by phone, fax, mail or in-person.

Applicant's Name: _____ Organization: _____

Address: _____ County: _____
Street City State Zip

Telephone: Home () _____ Work () _____

Driver's License Number: _____ Applicant's Signature: _____

Date of Event: _____ Number of People: _____ Arrival Time: _____ Departure Time: _____

Forest Preserve: _____ Area Desired: _____
1st choice 2nd choice 3rd choice

THE PERMIT AND PERMITTEE MUST BE PRESENT ON-SITE
 NO REFUNDS - ALCOHOLIC BEVERAGES PROHIBITED - \$5 FEE FOR RESERVATION CHANGES (TWO WEEKS NOTICE)
 Preserves Close One Hour After Sunset
 The Forest Preserve District is not responsible for cancellations due to weather conditions.

TO EXPEDITE PERMIT PROCESSING, PLEASE CHECK ANY OF THE FOLLOWING ITEMS YOU WILL HAVE AT YOUR PICNIC:

- | | | |
|---|--|---|
| <input type="checkbox"/> Canopy | <input type="checkbox"/> Microphone | |
| <input type="checkbox"/> Caterer | <input type="checkbox"/> Portable Radio | <input type="checkbox"/> Vehicle Access-
Handicapped or unloading
supplies where allowed. |
| <input type="checkbox"/> Clowns/Magicians | <input type="checkbox"/> Signs / Banners | |
| <input type="checkbox"/> Generator | <input type="checkbox"/> Volleyball Net | |

**THE FOLLOWING ITEMS ARE PROHIBITED: Horseshoes / Piñata / Egg Toss / Water
 Balloons/Animal Rides / Dunk Tank / Moon Walk / Music Band / D.J / Stage / Tent / Trampoline**

<u>Fee Schedule:</u>	<u>Resident</u>	<u>Nonresident</u>	<u>Other Fees:</u>	<u>Resident</u>	<u>Nonresident</u>
Small Picnic Area	\$ 35.00	\$ 45.00	District Canopy (District Canopy is 20' X 30')	\$325.00	\$375.00
Large Picnic Area	\$ 70.00	\$ 90.00			
Small Shelter	\$ 45.00	\$ 60.00	Private Canopy (If over 200 SqFt / No charge if under 200 SqFt)	\$ 10.00	\$ 12.00
Small Shelter (with grill)	\$ 55.00	\$ 70.00			
Small Shelter (w/grill& electricity)	\$ 60.00	\$ 75.00			
Large Shelter (with grill)	\$100.00	\$120.00	District Grill (2'X5')	\$ 75.00	\$ 90.00
Large Shelter (w/grill& electricity)	\$105.00	\$130.00	Staff Assistance	\$ 45.00/ hour	

FOR CREDIT CARD USE ONLY
 (Note: To be completed if you are charging the permit fee to your credit card.)

Type of Card (circle one): DISCOVER MASTERCARD VISA

3 Digit Card Verification Code: _____
 (Last group of 3 digits found printed on the signature strip on the reverse side of the credit card.)

Cardholder Name: _____

Account Number _____ Expiration Date: _____

Authorized Signature _____

FOR OFFICE USE ONLY

Date: _____ Approved: _____ Fee: _____
(If mailing, enclose payment)

Reservations must be made AT LEAST 3 BUSINESS DAYS in advance.